

**NATIONAL INSTITUTE OF HYDROLOGY  
ROORKEE-247 667 (UTTARAKHAND)**

(Advertisement for Recruitment of Contractual Posts under World Bank Assisted  
**Neeranchal National Watershed Project**)

No.Project/Neeranchal/2017-NIH (Admn.)

Date: 27.06.2017

National Institute of Hydrology, Roorkee (Govt. of India Society under Ministry of Water Resources, River Development and Ganga Rejuvenation), invites applications for the following **contractual posts in World Bank Assisted Neeranchal National Watershed Project (NNWP) at National Institute of Hydrology, Roorkee.**

**PROJECT DURATION: FIVE YEARS**

Sr. No.	Name of the Post	No of posts	Monthly emoluments
1.	Deputy Project Leader	01	1,75,000/-
2.	Domain Expert (Hydrologic Modeling)	02	1,50,000/-
3.	Modeling Specialist (GIS/Remote Sensing)	01	1,50,000/-
4.	Subject Specialist (Soil & Water Conservation Engg.)	01	1,25,000/-
5.	Software Specialist (DSS & Web Applications)	01	1,25,000/-
6.	Administrative Manager	01	75,000/-

Details of the posts required essential criteria, recruitment process, application form, broad functions and remuneration are available on this link. [www.nihroorkee.gov.in](http://www.nihroorkee.gov.in)

Sr. Administrative Officer

Phone No.: 01332-249218/272108

## DETAILS OF RECRUITMENT IN NEERANCHAL NATIONAL WATERSHED PROJECT

### 1. Locations of the posts: National Institute of Hydrology, Roorkee-247 667(Uttarakhand).

Sl. No.	Name Of the Post	No of posts	Monthly Consolidate Salary
1.	Deputy Project Leader	01	1,75,000/-
2.	Domain Expert (Hydrologic Modeling)	02	1,50,000/-
3.	Modeling Specialist (GIS/Remote Sensing)	01	1,50,000/-
4.	Subject Specialist (Soil & Water Conservation Engg.)	01	1,25,000/-
5.	Software Specialist (DSS & Web Applications)	01	1,25,000/-
6.	Administrative Manager	01	75,000/-

### 2. Essential Criteria:

S.N.	Position	Specialization	Qualifications & Experience	Relevant Experience
1.	Deputy Project Leader	Water Resources Management	Doctorate /PG in Hydrology/Engineering/Sciences having experience of Hydrology with minimum 10 years of R&D experience, particularly of handling watershed projects	Minimum 5 years of R&D experience, particularly of handling watershed Hydrology of the large scale watershed projects (e.g. of World Bank)
2.	Domain Expert	Hydrologic modeling	PG/Doctorate in Hydrology/Engineering/Sciences; with minimum 10 years of R&D experience in hydrologic modeling	Minimum 5 years of R&D experience on customization of hydrologic models and interfacing with DSS
3.	Modeling Specialist	(GIS/Remote Sensing)	PG/Doctorate in Engineering/Sciences; with minimum 10 years of R&D experience in application of RS/GIS in watershed projects	Minimum 05 years in Processing of satellite data and preparation of thematic maps
4	Subject Specialist	Soil & Water Conservation Engg.	PG/Doctorate in Hydrology/SWC Engineering; with minimum 10 years of R&D experience in watershed development projects	Minimum 05 years of R&D experience on identification of water harvesting and water conservation structures and sites in watershed projects
5.	Software specialist	(DSS & Web Applications)	PG/Doctorate in Engineering/Sciences; with minimum 10 years of R&D experience in software development including Web-based DSS	Minimum 05 years of experience in Web/DSS application development
6.	Administrative Manager	Admin/HR/Accounts	MBA or equivalent PG degree with experience of 8-10 years in Administration and Finance	Minimum 05 years in Administration, HR management, logistic support, Procurement management and account related issues, especially in externally

				funded projects (e.g. of World Bank)
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**Age Limit:** Not more than **62 Years** (as on closing date of receipt of application)

### 3. SELECTION CRITERIA FOR EXPERTS

The successful Expert will be chosen based on the following criteria.

#### Selection criteria:

S. No.	Evaluation Criteria	Maximum marks
<b>Part A</b>	<b>Evaluation Criteria for Short- listing of Applications</b>	
<b>a)</b>	<b>Qualification</b>	<b>10</b>
i)	Additional Academic Qualification beyond the minimum required	05
i i)	Any Additional Professional Qualification beyond the minimum required	05
<b>b)</b>	<b>Experience</b> (relevant expertise justifying adequacy for the assignment)	<b>20</b>
i)	Year-wise tasks completed in last three years of similar nature	10
i i)	Experience of working with Government of India and various State Governments and/or working with World Bank / International Funding Agencies	10
<b>Part-B</b>	<b>Interview - Assessment of Capability of candidate for the assignment through Interview</b>	<b>20</b>
	<b>Total</b>	<b>50</b>

**3.1 List of shortlisted candidates:** List of shortlisted candidates for the posts will be displayed on the website: [www.nihroorkee.gov.in](http://www.nihroorkee.gov.in). Period required for short listing will depend on number of applications received for different posts. Candidates should not call office for the dates. **Interviews for different posts will be conducted at National Institute of Hydrology (NIH), Roorkee-247 667 (Uttarakhand). Date, time and venue of interviews will be communicated to shortlisted candidates for the post specified.**

Call letters will be sent to Candidates by registered post or by email. It is the responsibility of the applicants to check the website and their email for list of shortlisted candidates and the date and venue of interview. However, candidates failing to reach for the interview due to any reason will not be the responsibility of NIH, Roorkee.

**3.2 Documents verification:** Shortlisted candidates will have to appear for interview. Candidates will have to bring all the documents in originals for verification. Verification will be done before the interview. If any of candidate is unable to produce original documents or if the document copies attached with application are not the same as the originals, such candidates will be disqualified and not allowed for the interview.

**3.3 Interview:** Interview will be conducted by a panel of administrators and experts approved by Director, NIH, Roorkee. Interviews will carry 20 marks. Assessment of approach, verbal competence, subject knowledge, attitude, etc. will be done during interview. Candidates will have to appear for the interview at their own cost. List will be prepared on basis of Total marks obtained. Final list of selected candidates will be displayed on the Institute's website ([www.nihroorkee.gov.in](http://www.nihroorkee.gov.in)).

**3.4 Offer letters:** Offer letters will be sent to the selected candidates. They will have to report with letter. Candidates failing to report within days given in offer letter will lose their claim and such posts will be offered to wait listed candidates. They in turn will also have to report within days given in offer letter. Further decision will be taken by Director, NIH, Roorkee.

The above posts are **initially for 36 months of Contract only, subject to extension of further 02 more years.** National Institute of Hydrology, Roorkee reserves the right to reject any application or modify the process without giving any reason to applicants. Decision of Director, National Institute of Hydrology, Roorkee-247 667 (Uttarakhand) will be final.

**3.5** The appointment of above posts would be on Full-time basis and they would not be permitted to take up any other assignment during the period of Consultancy with the NIH. No TA/DA will be paid to the candidate for attending the interview.

All applications should be sent by Registered post/Speed Post/courier to: **The Sr. Administrative Officer, National Institute of Hydrology (NIH), Roorkee-247 667 (Uttarakhand)** within specified time-limit of this advertisement. The position applied for should be clearly stated on the Top of Envelop. **Only shortlisted candidates will be contacted for interview.**

**4. Application form:** Application form is attached separately in word format. Candidates should strictly submit their applications in the prescribed format. Applications not submitted in prescribed format will not be considered and rejected. **Last date to submit application is within 30 days of publication in News Paper/s.**

All posts are for NIH, HQ, Roorkee. However, if NIH requires the services of any specific personnel in any of the locations within the country, he/she may be transferred by Project Team Leader (NIH)/Director, NIH, Roorkee. Further, NIH reserves the right to discontinue the services by assigning one month notice without assigning any reason/ or on the basis of poor performance.

**Sr. Administrative Officer,  
National Institute of Hydrology, Roorkee-247 667  
(Uttarakhand)**

**NATIONAL INSTITUTE OF HYDROLOGY**  
**ROORKEE, ROORKEE-247 667 (UTTARAKHAND)**  
**(World Bank Assisted Neeranchal National Watershed Project, NNWP)**  
**Curriculum Vitae (CV)**

<b>NAME OF THE POST APPLIED</b>	:		Photo
<b>1. GENERAL PARTICULARS</b>			
<b>Name of Applicant</b>	:		
<i>Father's Name</i>	:		
<i>Gender</i>	:		
Date of Birth	:		
<b>2. ADDRESS</b>	:		
Applicants Complete Address for Correspondence along with Pin code			
Contact Phone	:		
Mobile and Whatsapp no.	:		
valid E-mail	:		
<b>3. PROFESSION</b>	:		
<b>4. YEARS OF EXPERIENCE</b> <i>(Provide certificates)</i>	:	Total:	Years --- Months
		Relevant to Post:	Years --- Months

**5. EDUCATIONAL QUALIFICATIONS:**

{Provide essential information as per the desired Qualification for the post applied for} [Indicate college/university and other specialized education of applicant, giving names of institutions, degrees obtained, and month & year of passing]

S.N.	Degree/ Course Completed	Month & Year of Passing	University/ Board/ Institute	Marks / Grades obtained

**6. OTHER TRAINING:** {Indicate significant trainings relevant to the post applied for}

(i)

(ii)

(iii)

(iv)

(v)

**7. Membership of Professional Associations: (If any)**

(i)

(ii)

(iii)

(iv)

**8. Employment Record** (Starting with present position), **for Duties Performed:** Please Describe in brief the works handled/duties performed that best Illustrate the Capability to handle the proposed tasks as per Job Description for the said post}

**Repeat the format below for each job.**

<b>From</b> (Month/Year):..... <b>To</b> (Month/Year):.....	
<b>Employer</b>	
<b>Position held</b>	
<b>Duties performed</b>	

**9. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned:** Justifying adequacy for the Assignment [Starting with latest relevant assignment / project work handled, list in reverse order every assignment handled by applicant since first assignment, giving details for each relevant assignment that best illustrates the capability to handle the tasks (see format here below): name of assignment, period of assignment, client organization, positions held, Main project features, activities performed.]:

Repeat the format below for each assignment /project works.

First provide details regarding experience on World Bank Projects and then for projects funded by other International/National agencies.

<b>Name of the Assignment</b>	
<b>Period of the Assignment</b>	<b>From</b> ..... <b>(Month/Year):</b> ..... <b>TO</b> <b>(Month/Year):</b> .....
<b>Client</b>	
<b>Location of the Assignment (Project Area Covered)</b>	
<b>Position held</b>	
<b>Main Project Features</b>	
<b>Brief Activities Performed</b> (Relevant to present applied job/Assignments)	

**10. Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

\_\_\_\_\_ Date (Day/Month/Year): .....  
{Signature of Applicant]

Name of the Applicant: .....

CheckBox1