

**NATIONAL INSTITUTE OF HYDROLOGY**  
**(A GOVT. OF INDIA SOCIETY UNDER MINISTRY OF WATER RESOURCES,**  
**RIVER DEVELOPMENT AND GANGA REJUVENATION)**  
**JALVIGYAN BHAWAN, ROORKEE – 247 667 (UTTRAKHAND) INDIA**

**ADVT. No. 2/2017**

**Dated: 23-10-2017**

Applications are invited for one post of Finance Officer in Pay Level-11 (Rs.67700-208700) to be filled on deputation / promotion basis at NIH, Roorkee. The post carries the pay and allowances at Central Government rates. Interested candidates may apply through their department within 60 days from the date of advertisement published in the Employment News. The detailed advertisement may be seen at the Institute website [www.nihroorkee.gov.in](http://www.nihroorkee.gov.in).

Sr. Admn. Officer

**NATIONAL INSTITUTE OF HYDROLOGY**  
**( A GOVT. OF INDIA SOCIETY UNDER MINISTRY OF WATER RESOURCES.**  
**RIVER DEVELOPMENT AND GANGA REJUVENATION)**  
**JALVIGYAN BHAWAN, ROORKEE – 247 667 (UTTRAKHAND) INDIA**

**ADVT. No.2/2017**

**Dated: 23<sup>rd</sup> October, 2017**

Applications are invited for the following post to be filled up on deputation / promotion basis in National Institute of Hydrology, Roorkee (A Govt. of India Society under Ministry of Water Resources), at its Headquarters from Indian Nationals satisfying qualifications and experience as under:

**FINANCE OFFICER – One post**

Pay Level-11 (Rs.67700-208700)

1. **QUALIFICATIONS AND EXPERIENCE:**

Officer under the Central Govt./State Govt., /Public Sector Undertakings/ Semi Government/ Statutory/Autonomous organizations/ Societies:

(1) holding analogous post or the post in the Pay Level-11 (Rs.67700-208700)

OR

(2) with 5 years of regular service in the Pay Level-9 (RS.53100-167800)

OR

(3) with 6 years' service in the Pay Level-8 (Rs.47600-151100)

(4) with 7 years' service in the pay Band Level-7 (Rs.44900-142400)

AND

Possessing a degree from a recognized University and experience in Administration, Finance, Accounts, Audit, Budget and other financial matters.

**NOTE:** Departmental candidates having 7 years' regular service in Administration, Finance, Accounts and Audit in the Pay level-7 (RS.44900-142400) will also be eligible for the post of Finance Officer. In case a departmental candidate is selected, the same shall be deemed to have been filled by promotion.

The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department or the Central Govt. shall ordinarily not exceed three years.

The maximum age limit for appointment by deputation shall not be exceeding 56 years in case of deputationists as on the closing date prescribed for receipt of applications.

**2. DUTIES OF FINANCE OFFICER:**

The Finance Officer shall assist the Director, NIH in the field of Finance, Accounts, Audit Budget and other financial matters.

**GENERAL CONDITIONS AND REQUIREMENTS:**

1. Appointment on deputation will be on Foreign Service terms for a period of 3 years. The pay of officers selected for deputation will be regulated in accordance with the provisions contained in DOPT O.M. No. 6/08/2009-Estt(Pay-II) dated 17.6.2010.

2 Screening Committee can exercise discretion regarding fulfillment of experience criteria in the specified pay band and equivalence of pay band.

3. In case of candidates already employed, the forwarding authority should certify that the particulars furnished by the officer are correct and that no disciplinary or vigilance case is pending or contemplated against the officer. Up to date Annual Confidential Report dossiers of the applicants should also be sent when requested by the National Institute of Hydrology. No Penalty Certificate for last 10 years may also be sent along with application form. It may also be confirmed that in the event of selection for the appointment, the officer concerned will be relieved of his duties as and when requested. The integrity of the officer should also be certified.
4. Candidates already employed in Government/ Semi-Govt./Autonomous Bodies/ Society should apply through proper channel. Applications not forwarded through proper channel will not be considered.
5. If the number of candidate is too large, considering the number of vacancies to be filled for a particular post, the Institute reserve the right to short-list the candidates to be called for interview based on the eligibility criteria decided by the Screening Committee.
6. Applications in the prescribed format in duplicate along with self-attested copies of certificates, mark sheets and testimonials should reach "Senior Administrative Officer, National Institute of Hydrology, Jal Vigyan Bhawan, Roorkee,-247 667, (Uttarakhand) before the closing date. The closing date for receiving applications will be 60 days from the date of publication of the advertisement in the Employment News.
7. The candidates called for interview will be paid TA as per Institute's Rules.
8. Recent passport size photograph should be pasted on the top right hand corner of the application.
9. Applications, which are not complete in all respects, are liable to be rejected.

**FORMAT FOR APPLICATION: As per Annexure-I**