

ER Sheet Data Entry Form										
प्रशा.अनु.राज.सं./Admn. Section, NIH										
<b>Basic Data</b>										
हायरी नं./Diary No. 573										
Officer ID No. Details 1067 दिनांक/Date. 02/07/15										
Service	CSS	Cadre	Sub Cadre				Id No.	will be alerted by CS Division, LNB		
Select List Year (Allot Year)										
<b>Name Details</b>										
Title		First Name		Middle Name		Sur Name				
Mrs	Mahima				Gupta		Initials	M.G.		
CSL No./ SCSL No: (if known)										
Sex	<input type="radio"/> Male	<input checked="" type="radio"/> Female	Date of Birth	4th February 1959	Date of Retirement	28th February 2019				
Community		General			Religion	Hindu				
Father's Name		Late Mr. Anthony Dias								
<b>Birth Details</b>										
Birth Place		Saharanpur	Birth State/UT	Uttar Pradesh		Nationality	Indian			
Birth District		Saharanpur		Mother Tongue		Konkani				
Domicile		Uttarakhand			Physically Handicap Status					
Blood Group		B +ve			Identification Marks					
<b>Marital Details</b>										
Marital Status		Married			Spouse Name		Mr. Sandeep Kumar			
Spouse Nationality		Indian								
<b>Joining Details</b>										
Source of Recruitment		Steno Gr C / PA		Joining Date	1st July 1983	Retirement Details	28th February 2019			
<b>Departmental Examination Details</b>										
Level		Year				Rank				
1										
2										
3										

marks (if any)

Language Known

		Read	Write	Speak	
Indian Languages Known	1	Konkani	Fluent	Fluent	Fluent
	2	Hindi	Fluent	Fluent	Fluent
	3				
	4				
	5				
Foreign Lang. Known	1	English	Fluent	Fluent	Fluent
	2				
	3				
<b>Address Details</b>					
Permanant Address		588, Solani Puram (West)	City	Roorkee	
		State/UT	Uttarakhand	Pin Code	247,667
Present Contact Address		588, Solani Puram (West)	City	Roorkee	
		State/UT	Uttarakhand	Pin Code	247,667
		Phone (Off)	1,332,275,645	Fax.	1,332,272,123
		Phone(Res)	1,332,274,655	Mob No	9,410,110,697
		E-Mail (Mandatory)	mahima.nih@gmail.com		

Qualification (Use extra photocopy sheets for multi qualifications, experience, training, awards details)

Qualification		Discipline		Specialization 1	
Intermediate		Arts			
Year	Division	CGPA		Specialization 2	
1,983	Second				
Institution		University	Place	Country	
S.D.P.C Inter College			Roorkee	India	

**Experience**

Type of Posting		Level			
Designation		Present Position			
PS		Regular			
Ministry		Department			
MoWR RD & GR		National Institute of Hydrology, Roorkee			
Office		Place			
National Institute of Hydrology, Roorkee		Roorkee			
Experience Subject		Period of Posting			
Major		Minor	From	To	

Note:-Refer the Annexure to fill above Major, Minor Subjects and below given training subject

**Training**

Training Year	Training Name		Training Subject		
Level	Institute Name, Place		Field Visit Country	Field Visit Place (within India)	
Sponsoring Authority	Period of Training		Duration	Result	
	From	To	( in Weeks)	<input type="radio"/>	Qualified
				<input type="radio"/>	Not Qualified

**Awards/Publications**


Type of Activity :		<input type="radio"/> Academic	<input type="radio"/> Non Academic
Activity Area		Activity Subject	Activity Title
Day	Month	Year	Level
Activity Description/Remarks			

Note: (i) Concerned CSS officer is responsible for the correctness of information sent through ER Sheet proforma.

(ii) Subject to verification by the concerned administrative authorities.

Date : \_\_\_\_\_ Place : \_\_\_\_\_  
Information checked and verified - by \_\_\_\_\_

  
Signature of Officer

Section Officer		Ministry/Department	N.I.H	
E-mail Id	SOadmn@nih-ernatin	Room No.	211	Building Name :
Phone No.	249258	Wing No.		

