

राष्ट्रीय जलविज्ञान संस्थान

(जल शक्ति मंत्रालय, जल संसाधन, नदी विकास और गंगा संरक्षण विभाग
के अधीन भारत सरकार की समिति)
जलविज्ञान भवन, रुड़की (उत्तराखंड)

NATIONAL INSTITUTE OF HYDROLOGY

(A Government of India Society under Ministry of Jal Shakti,
Department of Water Resources, R.D. & G.R.)

Jalvigyan Bhawan, Roorkee (Uttarakhand)

No. NIHR/Estt./2023/02

Dated 18.04.2023

NOTICE

Extension of last date for submission of applications

With reference to Advertisement No.: NIHR/Estt./2023/02 dated 24.02.2023 published in Employment News dated 11-17th March, 2023 regarding Recruitment for the post of Senior Administrative Officer, Section Officer and Assistant on Deputation basis, the candidates are hereby informed that the last date of submission of applications in prescribed format is extended from 15.04.2023 to 05.05.2023.

The other terms & condition in the advertisement notice dated 24.02.2023 will remain unchanged.

S/d-
Sr. Admin. Officer

NATIONAL INSTITUTE OF HYDROLOGY
(A GOVT. OF INDIA SOCIETY UNDER MINISTRY OF JAL SHAKTI, DEPTT. OF
WATER RESOURCES, RIVER DEVELOPMENT & GANGA REJUVENTION)
JALVIGYAN BHAWAN, ROORKEE – 247 667 (UTTRAKHAND), INDIA

ADVT. NO. NIHR/ESTT./2023/02

Dated: 24.02.2023

Applications are invited for the following posts to be filled up on deputation basis in National Institute of Hydrology (A Govt. of India Society under Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation) from Indian Nationals satisfying qualifications and experience as under:

Sl. No.	Name of post	Pay Level in the Pay Matrix	Total no. of vacant posts	Reservations			Age
				UR	ST	Deputation	
1.	Sr. Administrative Officer	Level – 11 (Rs.67700-208700)	01	01	-	Deputation	Maximum up to 56 years
2.	Section Officer (Deputation)	Level-7 of Pay (Rs.44900-142400)	01	-	01	Deputation	Maximum up to 56 years
3.	Assistant (Deputation)	Level-6 of Pay (Rs.35400-112400)	03	02	01	Deputation	Maximum up to 56 years

[Abbreviations: UR - Unreserved, ST - Scheduled Tribes]

Note: The number of posts in each category are likely to be increased or decreased.

Job Location : Any where in India

Essential Qualifications and Experience

1. Sr. Administrative Officer

Officer under the Central Govt./State Govt./Public Sector Undertakings/Semi-Govt./Statutory/Autonomous Organizations/Societies.

- (1) Holding analogous post in Level-11 (Rs.67700-208700) of pay matrix
OR
- (2) With 5 years of regular service in Level-9 (53100-167800) of pay matrix
OR
- (3) With 6 years service in Level-8 (Rs.47600-151100) of pay matrix
OR
- (4) With 7 years service in Level-7 (Rs.44900-142400) of pay matrix

NOTE:

1. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department or the Central Govt. shall ordinarily not exceed 3 years.
2. The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.

(2) Section Officer

Officer under the Central Govt./State Govt./Public Sector undertakings/Semi-Govt./Statutory/Autonomous Organizations/Societies:

- 1) Holding analogous post on regular basis in the Level-7 (Rs. 44900-142400) of pay matrix
OR
- 2) With 5 years regular service in Level-6 (Rs. 35400-112400) of pay matrix.

NOTE:

1. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department or the Central Govt. shall normally be for 3 years and shall not exceed 5 years.
2. The maximum age limit shall not be exceeding 56 years' as on the closing date of receipt of applications.

(3) ASSISTANT

Officer under the Central Govt./State Govt./Public Sector undertakings/Semi-Govt./Statutory/Autonomous Organizations/Societies:

- 1) Holding analogous post on regular basis in the Level-6 (Rs. 35400-112400) of pay matrix
OR
- 2) With 10 years regular service in Level-4 (Rs. 25500-81100) of pay matrix.

NOTE:

1. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department or the Central Govt. shall normally be for 3 years and shall not exceed 5 years.
2. The maximum age limit shall not be exceeding 56 years' as on the closing date of receipt of applications.

GENERAL CONDITIONS AND REQUIREMENTS:

1. All the above posts carry usual pay & allowances as admissible under the Central Government Rules.
2. Appointment on deputation will be on Foreign Service terms for a period of 3 years. The pay of officers selected for deputation will be regulated in accordance with the provisions contained in DOPT O.M. No. 6/08/2009-Estt(Pay-II) dated 17.6.2010.
3. Those already in Govt. service should send their application through proper channel. The concerned department while forwarding their applications should give / furnish the following certificate/ documents:
 - (a) Certified that the Information furnished in the application are correct from the service records of the candidates and found correct.
 - (b) Certified that no vigilance or disciplinary case is either pending or being contemplated.
 - (c) Certified that no minor / major penalty has been imposed on him/ her during the last ten years.
 - (d) Certified that no court case against him is pending in any court of law.
 - (e) APAR dossier for last 5 years.
4. If the number of candidates is too large, the Institute reserves the right to short list the candidates to be called for interview/written examination as decided by the Screening Committee.
5. The candidates called for interview will be paid TA as per Institute's Rules.

6. Applications not accompanied by the certified copies of certificates (including proof of qualifications. Age, caste certificate, etc) **and applications received after due date for any reason (including postal delay) are liable to be summarily rejected.** No representation or correspondence regarding such rejection shall be entertained under any circumstances.
7. The envelope containing the application form should superscribed in bold letter as "Application for Post of _____NIH, Roorkee."
8. The duly filled application along with all relevant supporting documents duly self attested in prescribed format with original Demand Draft should be submitted to the Senior Administrative Officer, National Institute of Hydrology, Jal Vigyan Bhawan, Roorkee- 2476678 (Uttarakhand) within 30 days from the date of appearance of Advertisement in the Employment News.
9. Candidates are required to pay a fee of Rs. 100/- (Rs. One hundred only) for the above posts in the shape of Bank Draft drawn in favour of "National Institute of Hydrology", payable at SBI Branch of IIT, Roorkee with the name of the candidate, post name written on its backside. However, candidates belonging to PH are not required to pay any fee. No fee is required for the ST candidates applying against the post reserved for ST category.
10. Candidates are advised to visit the Institute web site regularly for any updates regarding the recruitment of these vacancies.
11. All the dispute/litigation, if any, will be subject to Roorkee (Uttarakhand) jurisdiction only.

Annexure-1: PROFORMA FOR APPLICATION :

1. Advertisement No.;; 2. Post Applied for;; 3. Application Fee details;
4. Category: SC/ST/OBC/UR; 5. Name (in block letters): First Name; Middle Name; Last Name; 6. Father's /Husband's Name; 7. Permanent Address; 8. Address for correspondence; Pin code; Tel. No. & Fax No. with STD Code; E- mail; Mobile;
9. Nearest Railway Station; 10. Date of Birth (Date/Month/Year); 11 .Age as on: Last date of submission of application (in Years, Months and Days); 12. Scale of Pay of present post & present: Basic Pay and Total emoluments drawn;
13. Educational Qualifications starting with High School (10th) :

Space for photograph duly signed by the candidate

Sl. No.	Exams passed	Name of the Board/ University	Year of passing	Subjects	Division
---------	--------------	-------------------------------	-----------------	----------	----------

14. Employment details:

Name of the Employer/ Organization	Full Address of Employer/Organization	Post held	Period From* - To*	Pay Level & Pay Matirx/Pay Scale	Nature of duties/ experience
------------------------------------	---------------------------------------	-----------	--------------------	----------------------------------	------------------------------

15. References: (Name and Designation along with contact address details including fax, email and mobile) : (i), (ii), (iii), 16. Any other relevant information:

DECLARATION : I affirm that information given in this application is true and correct. I also fully understand that if at any stage it is found that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may summarily be rejected and employment terminated.

PLACE :

(SIGNATURE OF THE APPLICANT)

DATE :

Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India.

SENIOR ADMINISTRATIVE OFFICER